



KARNATAKA POWER CORPORATION LIMITED

(A Govt. of Karnataka Undertaking)
CIN: U85110KA1970SGC001919

Registered Office: No.82, Shakti Bhavan, Race Course Road, Bengaluru-560 001

Help Line service available from 10am to 1pm & 2pm to 5pm on working days only.

Landline- 080-22354372 Mobile-+91-8105884716 Web Site: www.karnatakapower.com

Candidates should submit the applications through On-line only

Commencing Date for submitting the application: 09.12.2016.

Last Date for submitting the application: 26.12.2016 (upto 5.00 pm)

SELECTION IS PURELY ON MERIT BASIS (MARKS OBTAINED IN THE QUALIFYING EXAMINATIONS)

NO. A1P1C (C2)

DATE: 09.12.2016

RECRUITMENT NOTIFICATION

Karnataka Power Corporation Ltd., (KPCL) a Government of Karnataka Undertaking, established in the year 1970 is a premier and professionally managed power Generation Company. It is involved in Investigation, Design, Construction, Operation & Maintenance of Hydro, Thermal, Wind, Solar & Gas based Power Stations.

Winner of several prestigious awards for high performance and is in the forefront in providing energy security to Karnataka through optimum generation from existing plants and speedy commissioning of new plants. KPCL provides immense professional opportunities for competent and qualified personnel.

1. KPCL invites applications for the following posts.

Sl.No	Post Code/Name	No.of posts
1	BA- GENERAL MANAGER (COMPANY AFFAIRS) & COMPANY SECRETARY	01
2	BB- ASSISTANT COMPANY SECRETARY	02

A. Classification of posts.

Sl. No	Post Code	Post & prescribed Qualification	Total No. of Posts	Cate-gory	No.of posts	Classification
1	BA	GENERAL MANAGER (COMPANY AFFAIRS) & COMPANY SECRETARY ESSENTIAL: i. A First Class Bachelor's Degree. ii. An Associate Membership of Institute of Company Secretaries of India. iii. Experience of 10 years as an Executive in Secretarial Department of any public undertaking iv. Studied Kannada Language as one of the subject or medium of instruction in SSLC or equivalent examination or pass Kannada Language test conducted by Corporation. Note: Relaxation of age equal to No. of years of service [maximum of 10 years], will be allowed in all categories in addition to the age limit prescribed for respective categories.	01	GM	01	Genl-1 (for HO, KPCL, Bengaluru)

Sl. No	Post Code	Post & prescribed Qualification	Total No. of Posts	Cate-gory	No.of posts	Classification
1	BB	ASSISTANT COMPANY SECRETARY <u>ESSENTIAL:</u> i. A Bachelor's Degree. ii. An Associate Membership of Institute of Company Secretaries of India. Studied Kannada Language as one of the subject or medium of instruction in SSLC or equivalent examination or pass Kannada Language test conducted by Corporation <u>DESIRABLE:</u> i. Experience of one year as a Junior Executive in the Secretarial Department of a Public Undertaking. ii. A Bachelor's Degree in Law.	01 (Backlog)			ST -01 (Backlog)
			01			GM-01

2. Submission of application:

The On-line application shall be submitted in the prescribed format available in KPCL website <http://www.karnatakapower.com>. **Application in any other form will not be considered.**

Application Fee (Non-refundable):

- a] **Rs.500/- (Rs.250/- for SC/ST/Cat-I candidates) plus postal service charges of Rs.15/-.**
- b] **Nominal fees of Rs.50/-(Rs.35/- processing charges+Rs.15/- postal service charges) for :**
 - i. **Ex-servicemen;**
 - ii. **Children of Defence Personnel killed or disabled in action;**
 - iii. **Persons with Disability (Divyanga)**

NOTE: CANDIDATES WHO HAD APPLIED FOR THE POST OF ASST.COMPANY SECRETARY AGAINST OUR NOTIFICATION NO. AIP1C[C2] DATED:26.09.2016 NEED NOT APPLY ONCE AGAIN. THEIR APPLICATIONS WILL ALSO BE CONSIDERED.

Mode of payment:

- Application fee is payable through any **Post Office branch which is computerized, in the state of Karnataka**. A format of challan is generated after filling up of online application in website and the same can be downloaded and amount remitted in Post Office.
- **Payment of fee by any other mode like Cheque/DD/Money order/Postal order etc. will not be entertained.**
- **In case of candidates applying for more than one post both the on-line application and the prescribed fee should be submitted separately.**
- Help line for postal payment enquiry: 080-22392668.

Last date for submission of 'Online' application: 26.12.2016 up to 5.00PM.
Last date for payment application fee is 28.12.2016 up to 3.00PM.

3. Age Limit:

The candidates should have attained the age of 18 years. The maximum age limit shall be as follows:

Sl.No	Category	Age Limit
1	SC/ST/Cat-I	40 Years
2	Other Backward Classes	38 Years
3	General Merit	35 Years
4	Ex-Serviceman	45 Years

NOTE:

- Relaxation in age equal to number of years of service rendered in the Armed Forces will be allowed in respective category but not beyond 45 years of age.
- Relaxation in age up to 10 years for Persons with Disability and Widows in respective category is allowed.
- Age of the candidate will be calculated as on the last date fixed for submission of application.

4. Pay Scales & Perquisites:

I. Pay Scale:

GENERAL MANAGER(COMPANY AFFAIRS) & COMPANY SECRETARY: Rs. 38645-1070-43995-1180-51075-1300-58875-1400-60275.

ASSISTANT COMPANY SECRETARY: Rs. 20895-650-22845-750-26595-860-31755-970-37575-1070-43995-1180-49895.

II. Perquisites : As admissible from time to time as per KPCL Rules.

III. Total Emoluments: At the minimum of the scale at Bengaluru is Rs. 1,16,512/- for General Manager (Company Affairs) & Company Secretary and Rs. 64,433/- for Assistant Company Secretary.

IV. Pension :

a] **For Assistant Company Secretary:** As per 'New Defined Contributory Pension Scheme' effective from 01.01.2012.

b] **GM(CA)&CS:** : For the post of Company Secretary, if already in Public Sector Undertaking/Organisation and falls in the pension category prior to 01.04.2006, the same will be continued. For others as per 'New Defined Contributory Pension Scheme' effective from 01.01.2012.

5. Probation/Minimum Service/Postings:

- The selected candidates will be on probation for a Period of 12 months.
- Selected Candidates will have to give an undertaking on a Non-Judicial Stamp paper of Rs.200/- [Rupees Two Hundred Only] stating that he/she will serve the company continuously for a minimum period of 5 years from the date of report.

6. Selection procedure:

- i. Selection will be based on merit considering 25% of average marks obtained in Bachelor's Degree (all the years/semesters including languages) and 75% of average marks obtained in Company Secretaryship course (all the groups only in executive and professional exam put together).

- ii. Candidates who obtained CGPA grade should calculate the equivalent percentage of marks by suitable conversion method approved by their respective University/College. Relevant document should be produced by the candidates at the time of document verification.

Select list based on merit determined as per para 6[i] will be published in the website: www.karnatakapower.com.

7. Kannada Language Test:

- Those who have not studied Kannada as one of the subjects in SSLC or equivalent examination are required to pass a Kannada Language Test.
- Candidates who pass the Kannada Language test are only eligible to be considered for selection process.
- Date and venue of Kannada language test will be published separately in KPCL Website.

8. Verification of Documents:

A. Candidates who are selected on merit (category wise) will be called for document verification based on the merit shall produce the following in **ORIGINALS with 2 sets of self-attested Xerox copies**.

- i. Marks card of SSLC/equivalent qualification in support of age.
- ii. Degree Certificate & marks cards of all years/semesters.
- iii. Company Secretaryship course certificate & marks cards in executive /professional courses.
- iv. Certificate of Associate Membership of Institute of Company Secretaries of India.
- v. Acknowledgement obtained at the time of submission of online application.
- vi. Challan signed by postal authority and payment receipt.
- vii. Other relevant Certificates as claimed.
- viii. Candidates who are in service shall submit a *No Objection Certificate* from their employer.

B. Candidates claiming Caste/Category/ other reservations have to produce following certificates in the prescribed format as per orders/guidelines of Govt. of Karnataka. The candidates should be in possession of valid certificates on the last date fixed for submission of application.

i]	Caste/Category: SC/ST	:	<u>Form-D</u>
	CAT-I	:	<u>Form-E</u>
	CAT-IIa/CAT-IIb/CAT-IIIa/CAT-IIIb	:	<u>Form-F</u>
ii]	Rural certificate	:	GOs No. DPAR 08 SRR 2001 dated 13.2.2001 and GO No. DPAR 96 SRR 2005 dated 10.8.2005
iii]	Kannada Medium Candidate	:	Govt. Notification No. DPAR 71 GPR 2001 dated 24.10.2002
iv]	Person with Disability	:	Govt. Official Memorandum No. DPAR 115 SRR 2005 Bangalore dated 19.11.2005

v]	Ex-Military Person	: Discharge Certificate
vi]	Hyd-Kar Region [under Article 371[J]	: DPAR 43 HKC 2013 dated 29.01.2014
vii]	Fee exemption: Ex-Military Person/ Person with Disability/ Children of defence personnel killed or disabled in action.	: Govt. Notification No. DPAR 142 SRR 2006 dated: 05-11-2007

The candidates who fail to produce above documents will not be considered for selection under the category claimed.

**9. No TA/DA will be paid to candidates attending /Kannada Language test/
Document verification.**

10. General Instructions:

- a. Applicants should be Indian Citizens.
- b. Candidates who are still awaiting the result of the qualifying examination on the last date fixed for submitting applications **need not apply**.
- c. If, at any point of time it is found that the candidate has given false information he/she will not only be disqualified from further stages of recruitment but also **liable for appropriate legal action**.
- d. Number of vacancies indicated in this notification is provisional which may increase or decrease depending upon the actual need. KPCL reserves the right to cancel this recruitment process in part or full at any stage without assigning any reason.
- e. The candidates who are in service shall submit a *No Objection Certificate* from their employer at the time of document verification in original, failing which their candidature will be rejected.
- f. The candidates may please note that normally there may be large number of applications being submitted on the last day, which may lead to heavy network traffic, resulting in delay/non-submission of the online application. Therefore candidates are requested to submit their online applications early without waiting for the last day. The organization is not responsible for any failures in submission of online applications in time.
- g. Any representation or correspondence regarding the recruitment process will NOT be entertained. All relevant information on recruitment will be made available in the KPCL website from time to time.
- h. **No application will be accepted through post, personal delivery, courier or any other mode.**

Director(HR)